

South Nelson January PAC Meeting Minutes

Date: Tuesday January 7th 2025

South Nelson Library, 6:30pm -8pm

Attendees:

Carly H, Colleen T, Tyler, Sarah C, Shannon W, Renae H, Dawn S

Motions Approved:

- Minutes from December's meeting
- \$223.83 to top up the Literacy Grant for decodable readers
- \$223.52 for craft club supplies

Land Acknowledgement – Dawn

Welcome Carly our new Vice Chair (chairing the meeting for Cindy away sick)

- Minutes Approval Tyler, Carly
- Welcome Colleen South Nelson PAC's new secretary

Dawn Principal's Report

- Staffing Update: Mrs BenRabha filling the Gr 1 / 2 position; Mrs Newth filling the Music and prep position; EA position in process of being filled
- Shayna Jones Art Starts grant declined. We cannot afford her without this; other options for art programs being brainstormed.
- Decodable Readers \$854 US = \$1223.83 Can (shipping and dollar add expenses) so they haven't been purchased yet.
- Learning Plan Grant approved and hoping to use this for Align primary classroom literacy instruction.
- Motion to Approve an extra \$223.83 to top up the Literacy Grant and PACs \$500 already approved to meet the \$1223.83 (since Shayna Jones will not be coming and we now have extra funds). Approved Renae, seconded by Tyler (everyone in agreement).
- GROWS Assembly and Multi-age activities Jan 10/31
- Winter Sports Activities include: ski days Feb 6-27; Gr 4/5 Volleyball Tournament Jan 24th; Indoor Soccer sessions starting
- Dawn is now planning enrolment for 2025/26. Staffing budget is based on enrolment which begins in January. Budget and staffing allotments for schools are

confirmed in April. EA staffing is allocated in May or June. IEPs and info for students with extra needs are submitted to the school board January-March. PAC will continue brainstorming ways to get information out to parents with children planning to enrol next year and/or children with extra needs or coming in with designations, or families who are going through the process of diagnostic assessments, in order to let the school know early so that IEP and EA needs can be projected and allocated for the start of the next school year.

- Kindergarten Registration and Play in the K which gives preschoolers 5 opportunities to come to the school is starting soon. The more word gets out about these events the better as we need to know numbers for next year.
- Funding Request – Craft club proposal from student council. Today 30 kids from K-3 came in at recess to do art lead by student council. Card stock, Mr Sketch, Crayola Markers, Sharpie Black Markers are the ask at \$223.5 priced from Amazon.
 - Motion to Approve funding for Craft club from Gaming fund. Approved by Tyler, seconded by Colleen (everyone in agreement).

Financial Report – Tyler

- Waiting on Georama for billing and Thors Pizza invoices to close 2024.
- Holiday Market \$950. We are still waiting to pay Georama but we have prepaid for all of the toques – the more we continue to sell the more this numbers go up. We need to sell 23 more toques at a minimum of \$23 to break even.
- This year we prepaid extra lunches for the hot lunch program and \$1900 is expected to be paid back by school.
- \$7500 available to spend from the chequing account (\$782.25 earmarked from grocery cards for the playground)
- Funds available for use for gaming \$4821.68. \$775 of this total needs to be used by the end of the school year we need to spend \$775 to be within the 2 year limit.
- \$2400 approved for skiing actual cost \$2100. \$300 left over for primary outdoor activities (swimming, taekwondo, skating are possible options)
 - In October we will come back to the discussion of what PAC pays for for skiing. Does everyone need the \$20 discount or save money and just fund families that need the support.
- We need to get the estimate in the spring for the playground.
- Santas Workshop \$707.93 after expenses! Thank you to Shannon for all her hard work and excellent organizing!
- Movie night Jan 31st. The district has a criterion license which means only educational movies covered and not what kids want to see. The license we get

costs \$400 for a year (if we do 3 movies it's paid off after one). PAC agrees to keep doing this so fun movies can be shown and we still make a profit.

Fundraisers

- Fundraiser Coordinator position could be an option for someone. Shannon coming up with a description.
- West Coast seeds 20th Jan fundraiser starts. Shannon putting out a flyer to get word out.
- Toque sales: Blue was very popular, perhaps not as many colour choices in the future. Next time maybe preorder through an online made-to-order store to avoid carrying over stock. However, we are confident that we can sell them all between the coming movie night and the next Holiday Market. Plans to make flyers and have Carly as the pick up point of contact (e-transfer to PAC)
- Munchalunch opens at the end of this week we can add toques on there too.
- Grocery cards: Sarah Lee has volunteered to be the next coordinator. Thank you!
- Paint and Sip night Cindy is still working on a location.
- Art Cards cheque is still coming (usually over a thousand).
- Mables Labels: planning for ordering towards the end of the year with the lost and found drive as well as first week of September.

Hot Lunch

- Lunch starts Jan 21st (20th is a PD day). Vendors will be the same as the past term. Sending out information this week for ordering.
- Google Doc made by Cindy to make sign up easier. Looking into Google Forms so people cannot change things - only sign up. This requires a coordinator. Send out a flyer to find a coordinator – they don't need to come to meetings it could be a simple home-based volunteer position of managing the spreadsheet.
- Renae isn't able to do pizza in the winter. We need to recruit more volunteers. Check with Robyn for the sign up volunteers list on Munchalunch.
- Should we have a lunch volunteer information session to explain roles to people? Maybe a coffee social could work before or after school? PAC looking at pick up and drop off to see when more parents gather.

DPAC Sarah

- Projected enrollment going down as the Kootenay region is gaining single people and losing families. Statistics presented by Trish Smilie superintendent.
- Schools needing newer books and decodable readers was brought up.

Playground

- Francois from FP Design and Construction will come again in the spring to give us an estimate for the rope additions and “floor is lava” enhancements to the log playground. Vertical and horizontal stability assessment are needed to be able to place ropes between the logs. He was involved in some additions to the original log playground, has expertise in ropes work and adventure playgrounds, and is familiar with working with the city and district requirements. Eric Menard’s company may still be involved if log work is needed.

Movie Night

- Colleen and Renae volunteering to help Tyler.
- Despicable Me 4 is the movie PAC has chosen to show January 31st

Actions:

- Dawn will meet with teachers about ordering decodable readers
- Tyler to pay Georama and Thors pizza when the invoices come in to close financials for the 2024 year
- Tyler to get a 2025 license for Movie Nights
- Shannon to come up with a description for the Fundraising Coordinator role
- Shannon to put together a flyer for the West Coast Seeds fundraiser
- Cindy finding a Paint and Sip Night location
- Carly creating a Google Forms sign up for lunch volunteers
- Movie Night Flyers to be made (undecided who)
- Colleen to update the SN PAC Facebook account with flyers and reminders
- Movie night January 31st
- Sarah C to add Toques to Munchalunch during lunch sign up
- Robyn to check lunch Volunteer sign ups on munchalunch so that it coordinates with Google form sign up
- Cindy, Carly and Colleen to plan Coffee social / Lunch Volunteer info session

The next meeting will be Tuesday February 4th 2025 (6:30pm South Nelson Library)

Next meetings: Feb 4, Mar 4, April 1, May 6, June (TBD)