

## **South Nelson PAC Meeting Minutes**

June 11, 2024

The Royal on Baker, 6:30 pm

### **Attendees**

Dawn Snell, Cindy Pfitzenmaier, Claire Philipson, Tyler Coen, Carly Schneider, Shannon Whitbread, Michelle Mungall, Dave Ellis, Steph Legace, Kate Walker, Sarah Ley

### **Motions**

- APPROVED: Minutes from the May meeting.
- APPROVED: Up to \$4,500 for Dreambox subscriptions.

### **Principal's Report**

- Next year, there will be very little change in class configuration, with nine classrooms. There are 189 students registered for next year. Hume School is full and will divert students.
- Mrs. C is retiring. Miss Benraba and Miss Finnie are not returning. Miss Lehnert will be teaching 1/2. Nicky Leaming will be joining South Nelson to teach K/1. Miss Pepperall is coming back full-time. The school will be sharing a prep teacher with Blewett.
- About five students will be staying for Grade 6.
- The school is currently updating the code of conduct. Dawn will circulate a draft. The district provides a template and there are components that must be included.
- A presentation to the district focused on growth in literacy and numeracy, working toward connecting the older and younger students, and the strong sense of community.
- The upcoming Field Day will have an Olympic theme. The school is looking for volunteers to run a station. Email Dawn if you can help.

### **Fundraising Report**

- Family Fun Night raised about \$300.

### **Treasurer's Report**

- We must spend the funds from the gaming account next year.
- See attached.

## Notes

- Family Fun Night was a huge success! The timing was good. Notes for next year: bring more water, add a tattoo station, change the donation sign to “Donations Welcome.”
- Teacher contract bargaining is an effective time to advocate for class sizes and composition.
- Sarah will meet with Joe from Better Lawn and Garden in August about adding ropes and to the upper playground. Any additions will have to be approved by the district.
- The school is getting iPads from the district next year.

## Actions

- Cindy to add to the September agenda: a “Family Crisis Fund” to support school families experiencing a tragedy. Requires defining the types of crises the PAC can support.
- Cindy to add to the September agenda: a parent is wondering if we can change the cleaning products used by the school. Is there an unscented option we can use?
- Cindy to add to the September agenda: explore collaboration with student council/student leadership group (i.e., invite them to meetings, etc.).
- Cindy to add to the September agenda: Grade 5 students supporting with pizza lunch (requires teacher participation). The PAC could contribute funds to the class.
- Cindy to follow up on staining the shelter.
- Cindy to organize the coffee social for Sept. 6 (Kate, Carly and Sarah to support).
- Dawn to ask the director of operations about cleaning products.
- Dawn to check how many ice cream sandwiches are left.
- Dawn to ask teachers what they want to do for an Arts Starts grant (Shayna Jones)?
- Kate to buy frozen treats so we have enough to give students at the field day.
- Kate Walker to be removed from the bank account and Carly Schneider to be given signing authority.
- Michelle to research the logistics of a Family Crisis Fund.
- Michelle to support with student leaders and advocacy.
- Playground committee to follow up about the pavilion.

**The next PAC meeting will be Tuesday, September 17.**

**South Nelson Elementary School PAC**

**Statement of Accounts**

May 08, 2024 to June 10, 2024

	Chequing	Gaming	Total
<b>Opening Balances, May 08, 2024</b>	<b>\$36,177.78</b>	<b>\$4,305.31</b>	<b>\$40,483.09</b>
<b>Income</b>			
Munchalunch (grocery cards)	\$7,065.04	-	\$7,065.04
Family Fun Night (Square only)	\$103.07	-	\$103.07
<b>Total Income</b>	<b>\$7,065.04</b>	<b>\$0.00</b>	<b>\$7,065.04</b>
<b>Expenses</b>			
Sensory equipment	-\$1,015.47	-	-\$1,015.47
Lunches	-\$3,961.23	-	-\$3,961.23
Bloxels software	-\$276.00	-	-\$276.00
Family Fun Night supplies	-\$803.22	-	-\$803.22
Grocery Cards	-\$6,726.00	-	-\$6,726.00
Sports Equipment	-	-\$494.26	-\$494.26
Bank fees	-\$11.00	-\$5.00	-\$16.00
<b>Total Expenses</b>	<b>-\$12,792.92</b>	<b>-\$499.26</b>	<b>-\$13,292.18</b>
<b>Closing Balances, June 10, 2024</b>	<b>\$30,552.97</b>	<b>\$3,806.05</b>	<b>\$34,359.02</b>
<b>Liabilities and Planned Expenses</b>			
Payable - lunch vendors (estimated)	-\$13,303.00	-	-\$13,303.00
Payable - Georama flowers (estimated)	-\$2,249.00	-	-\$2,249.00
Payable - reimburse pizza fundraising (estimated)	-\$600.00	-	-\$600.00
Cash to deposit - pizza sales	\$200.00	-	\$200.00
Cash to deposit - Movie night	\$393.55	-	\$393.55
Cash to deposit - Family Fun Night	\$1,021.75	-	\$1,021.75
Planned - Art Starts - Brian Lye Filmmaking	-\$1,039.50	-	-\$1,039.50
Planned - lunch support (Mac & Cheese \$5 x 12 x 14)	-\$840.00	-	-\$840.00
Planned - Grade 5 grad	-	-\$500.00	-\$500.00
Planned - PAC social coffee and snacks	-\$100.00	-	-\$100.00
Planned - Munchalunch Fees 2024-25	-\$336.00	-	-\$336.00
Unapproved - Dreambox	-\$3,000.00	-	-\$3,000.00
Unapproved - iPads	-\$1,500.00	-	-\$1,500.00
Reserve holdback (\$6000 as per bylaw)	-\$6,000.00	-	-\$6,000.00
<b>Total Liabilities</b>	<b>-\$27,352.20</b>	<b>-\$500.00</b>	<b>-\$27,852.20</b>
<b>Funds Available for use</b>	<b>\$3,200.77</b>	<b>\$3,306.05</b>	<b>\$6,506.82</b>