

South Nelson PAC Meeting Minutes

November 7, 2023

South Nelson Library, 6:30 pm

Attendees

Dawn Snell, Cindy Pfitzenmaier, Tyler Coen, Claire Philipson, Dana Pajerski, Helen Marshall, Shannon Whitbread, Michelle Mungall, Stephanie Lagace

Motions

- Minutes from October's meeting are approved.
- A motion is approved to donate \$40 to Santa's Workshop for kids who don't have loonies.
- A motion is approved to buy any wrapping paper, tape, etc., for Santa's Workshop.

Principal's Report

- Highlights from October: biomes and life cycles, Canadian studies, rock cycles, fall studies, outdoor programming, emergency drills, cross-country running, food cycling, community partnerships and Halloween.
- Indigenous storyteller Dan Nanamkin came to tell stories.
- The strategic plan is moving forward. The teachers have been doing fall assessments with literacy and numeracy as well as reading groups.
- The school has received a gold star for recycling—no contaminants!
- Food cyclers are being used in the classroom. The goal is to have one in each classroom. South Nelson will be a drop-off location for the old models distributed by the city.
- Coming up: Remembrance Day (Nov. 10), early dismissals (Nov. 15/16), movie night (Nov. 17), digital safety by Scott Rothermel (Nov. 30 in Rosemont), winter concert (Dec. 5), Santa's workshop (Dec. 12), Winter break (Dec. 15)

Treasurer's Report

- The grocery card fundraiser raised about \$620, including donations.
- We bought the public movie license.

- We must spend about half of the gaming funds this year.
- Save On donated \$185 in grocery cards, which we will use for the end of the year celebration.

Lunch Report

- Sara Canale is stepping down from the role of lunch coordinator this spring. There could be two people who share Sara's role and take on coordinating the volunteers.
- We need one volunteer for pizza days until December.

Fundraising Report

- Movie night planning is coming along well.
- Santa's Workshop is getting lots of donations. Brochures are being passed out.
- The holiday market is coming along well. There are five confirmed vendors.

Notes

- The PAC social went well, there were about 25 parents there as well as one of the trustees.
- Can we connect parents who speak English as a second language with CBAL?
- The movie night is coming up on Nov. 17. There will be pizza for sale and some trivia.

Actions

- Claire and Cindy to make sure the email list is current.
- Michelle to connect with CBAL about offering English lessons to new families.
- Dawn to check in with teachers to see if students are getting enough time to eat lunch.
- Cindy to follow up with Dawn about Shayna Jones availability.
- Dawn to put a flyer for the movie night in the back-and-forth book.
- Michelle to call politicians and the *Nelson Star* about Santa's Workshop.
- Michelle to connect with Shelley Adams about the holiday market fundraiser.
- Shannon to confirm we're good for sushi volunteers.
- Dawn to ask teachers if they have any needs that we can use the gaming funds for.

The next meetings will be Tuesday, December 5, 2023, and January 9, February 13, March 12, April 9, May 7 and June 11, 2024.

South Nelson Elementary School PAC

Statement of Accounts

Sept 1, 2023 to Nov 6, 2023

	Chequing	Gaming	Total
Opening Balances, Sept 01, 2023	\$14,164.83	\$3,693.82	\$17,858.65
Income			
Munchalunch (lunches only)	\$14,251.10	-	\$14,251.10
Grocery Cards (Save-On-Foods)*	\$9,088.42	-	\$9,088.42
Grocery Cards (Kootenay Coop)*	\$5,356.11	-	\$5,356.11
Donations (buy a lunch)*	\$126.03	-	\$126.03
Gaming Grant	-	\$3,800.00	\$3,800.00
Total Income	\$28,821.66	\$3,800.00	\$32,621.66
Expenses			
Welcome snacks and Coffee	-\$242.70	-	-\$242.70
Dreambox	-\$3,020.00	-	-\$3,020.00
Soy Sauce	-\$84.78	-	-\$84.78
Babysitting	-\$20.00	-	-\$20.00
Wraps	-\$680.00	-	-\$680.00
Public movie license	-\$376.20	-	-\$376.20
Grocery Cards (Save-On-Foods)	-\$8,812.50	-	-\$8,812.50
Grocery Cards (Kootenay Coop)	-\$5,138.25	-	-\$5,138.25
Bank fees	-\$21.00	-\$15.00	-\$36.00
Closing Balances, Nov 06, 2023	\$24,591.06	\$7,478.82	\$32,069.88
Liabilities and Planned Expenses			
Payable - Cheque 66 babysitting	-\$40.00	-	-\$40.00
Payable - Grade 5 graduation (swimming)	-	-\$100.00	-\$100.00
Payable - Knowledge keeper assembly	-	-\$500.00	-\$500.00
Payable - lunch vendors (estimated)	-\$12,600.00	-	-\$12,600.00
Planned - Shayna Jones Storytelling	-\$6,000.00	-	-\$6,000.00
Planned - lunch support	-\$2,114.75	-	-\$2,114.75
Reserve holdback (\$6000 as per bylaw)	-\$6,000.00	-	-\$6,000.00
	-\$26,754.75	-\$600.00	-\$27,354.75
Cash Available for use	-\$2,163.69	\$6,878.82	\$4,715.13

* Note: After 3.06% Stripe fees.

Net profit from grocery cards was \$493.78 (from sales) + \$126.03 (from donations)