

South Nelson PAC Meeting Minutes

November 22, 2022

Attendees

Dan Rude, Claire Philipson, Sam Van Schie, Tyler, Sarah Canale, Stephanie Lagace, Kate Walker, Dave Ellis, Courtney Collins, Dana Pajerski, Cindy Johnson, Carly Schneider, Anna Sangster

Motions

- Minutes from the October meeting are approved.

Principal's report

- The school did a yearly budget accountability report. This year, South Nelson has a \$25,000 budget, this includes classroom resources, bussing, and \$500 discretionary spending for each teacher. Last year, there was a \$4,000 surplus, which was spent on technology and resources.
- A number of financial supports are available this year. The school received a \$12,000 grant from a Student and Family Affordability Fund from the ministry. We likely won't need any PAC money for lunch subsidies.
- The Open House was a success!
- Volunteers working directly with kids should do a vulnerable sectors criminal record check (available online).
- Is there a way for PAC to support clubs with the gaming grant? There is interest in a chess club.
- There is some interest in getting a food cycler in a classroom. Cheryl is asking the city if they have one to donate. A parent named Todd Johnson may work in that department in the city.
- The two arts projects, music and storytelling, are going well. There will be two performances on December 15.
- Can PAC cover the rest of the Shayna Jones fees? The PAC is contributing \$4,000 and the cost is \$5,400.

Treasurer's report

• Account	Balance	Withdrawals	Deposits	Anticipated	Allocated
General	\$37,857.23 Oct 11, 2022	\$6392.00 Save-On – Gift Card Purchase	\$7,252.80 Munchalunch	\$1160.66 Art Cards (cheque to be deposited)	\$1270.00 Shayna Jones
		\$9.50 Bank Fees	\$906.41 Munchalunch	\$2000.00 (approx.) Sushiwood	\$6,000 base amount for account
		\$2,750.00 April Lavigne	\$858.19 Munchalunch		
		\$2546.90 Lunch Vendor Payments	\$892.62 Munchalunch		
		\$76.00	\$158.32		

		Art Cards Postage	Munchalunch		
		\$2,730.00	\$38.43		
		Shayna Jones	Munchalunch		
	\$33,460.31 Nov 22, 2022	Total= \$14,503.69	Total = \$10,106.77		
Gaming	\$4243.82 Oct 11, 2022	\$5.00 Banking Fee			
	\$4238.82 Nov 22, 2022				

Succession planning

- If you are interested in taking over as PAC chair, please send an email to the PAC email. Meg will connect with you.
- Meg will not be at the school next year. We have a limited number of months left for Meg to guide someone.

Lunch report

- The next lunch session will run from January 16–March 17. We'll send a flyer out a week before.
- The inflation on pineapple has gone down and we will be able to offer Hawaiian pizza again.
- The Buy a Lunch fundraiser has raised \$320. We will save this for a rainy-day fund for next year.
- We will stick with the same suppliers next session. We explored having Smashburgers, but the timing doesn't work. We also tested macaroni and cheese, but the kids didn't like it.
- We need to look at having someone help us set up a system for lunch receipts.

Fundraising report

- Purdy's made a profit of \$1,200. Tanji can sort the chocolates, but we will need volunteers to distribute. Kate can do morning of Dec. 2. Cindy and Carly can do one shift on Dec. 2. Courtney can do the morning of Dec. 5.
- The Xmas fundraiser is open on Munch a Lunch.
- People have asked about hoodies and toques. There are toques available through the Xmas fundraiser. We likely won't do a hoodie order until next year unless someone wants to take it on.
- We need a fundraising coordinator for next year.

Winter activities

- This year, the Grade 4–5s will go to Whitewater for four days in February. The K–3s will likely go cross-country skiing. There is ministry funding to pay for lessons.

Motions

- A motion is approved to cover the outstanding \$1,400 for Shayna Jones.
- A motion is approved to pay for another 10-week session with April Lavine at a cost of \$5,500.

Actions

- Tyler and Sam to connect with Sarah and Cheryl about helping to set up a system for lunch receipts/financials and establish a basic bookkeeping system.
- Dan and Dave to connect on a hoodie/T-shirt donation fundraiser, potentially at the year-end shows.
- Dan to look into spring swimming lessons.

Follow-up

- Meg to write up a synopsis of her role to present at the next meeting. What is required and what are the extras? If possible, please arrange it by calendar year. Cindy can help with creating a spreadsheet.
- Meg to train Steph on Munch a Lunch so that Steph can coordinate the grocery cards.
- The calendar of fundraising roles will be the main topic at the December meeting.
- **The next meeting will be Tuesday, December 13, at Marzano.**